LTA Policy on Transporting Children to and from a Venue

For Blossomfield Club Tennis Section

Coaches and other venue staff/volunteers are not responsible for transporting children to and from a venue, unless as part of a venue organised trip.

It is reasonable for venues and coaches to place responsibility on parents for ensuring appropriate transport arrangements are made for their children. Parents may choose to make private arrangements with another adult (such as a trusted relative or family friend) to transport their child. However, they should let the team captain know in advance and give them a signed copy of our 'PARENT/GUARDIAN CONSENT FORM FOR JUNIORS UNDER 18 YEARS PLAYING IN ADULT TEAM MATCHES' before the match in which they nominate their trusted individual to provide transport on their behalf. It is the Team Captain's responsibility to provide this information to the parent/guardian and provide them with the appropriate form to complete. It is acceptable to do this electronically providing the document is signed.

In situations where a venue is arranging transport for children (for example, to an away match) the venue must ensure the following:

- If the parent is not accompanying the child, they must complete the '**Emergency Consent Form'** and provide their emergency contact details to the venue/team captain prior to the match. The driver should also have a copy of this with them on the journey in case of emergencies.
- There are two adults seated in the front of car.
- Children are seated in the back of the vehicle at all times.
- If the children are a mixture of female and male, where possible the two adults should also be male and female.
- There is an established procedure in the event of a breakdown/emergency.
- The driver has a valid UK driving licence, satisfactory enhanced DBS check, correct insurance, MOT certificate and complies with laws on the use of seatbelts and restraints.